



# Planning and Parks Department

*Jamie Ludovic, Director of Community*

*Development & Communications*

*Debora Sielski, Deputy Director Planning and Parks*

Public Agency Center  
333 E. Washington Street, Suite 2300  
P.O. Box 2003  
West Bend, WI 53095-2003  
(262) 335-4445  
Fax: (262) 335-6868  
[webplan@co.washington.wi.us](mailto:webplan@co.washington.wi.us)  
[www.co.washington.wi.us/PPD](http://www.co.washington.wi.us/PPD)

## # 3 - APPLICATION FOR AMENDMENT TO THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR WASHINGTON COUNTY: 2050.

### GENERAL TEXT AND LAND USE MAP AMENDMENT REQUEST

Proposed Amendment # \_\_\_\_\_

**Please be very specific in your answers; type or print clearly. Review the entire application.**

#### 1. Government entity requesting comprehensive plan amendment:

a) City/Village/Town of \_\_\_\_\_

Or

b) Name of County Board Committee \_\_\_\_\_  
By Committee Chairperson \_\_\_\_\_

#### 2. Applicant requesting comprehensive plan amendment:

a) Name of Applicant \_\_\_\_\_

b) Applicant Address/Phone  
\_\_\_\_\_  
\_\_\_\_\_  
Work Phone ( ) \_\_\_\_\_  
Home Phone ( ) \_\_\_\_\_

3. **Has a City/Village/Town adopted this amendment by ordinance?** (Please attach a copy of the local ordinance approving the plan amendment.)  
\_\_\_\_\_

4. **If the application is requesting a text amendment to the Multi-Jurisdictional Comprehensive Plan for Washington County: 2050 – please complete the following:**

a) Description of Amendment Request  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b) Chapter and Page of Amendment Request  
\_\_\_\_\_

(over)

**5. Analysis of Proposed Amendment:**

- a. Explain how the proposed amendment is consistent with the goals, objectives, policies and programs of the Multi-jurisdictional Comprehensive Plan for Washington County: 2050:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- b. Explain how the proposed text amendment will benefit the County in other ways than explained above:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**6. If the application is requesting a general map amendment to the Multi-jurisdictional Comprehensive Plan for Washington County: 2050 - not related to a Land Division – please complete the following:**

- a) Name of Owner(s) of property(ies) (if different from above)

\_\_\_\_\_ Work Phone (    ) \_\_\_\_\_  
\_\_\_\_\_ Home Phone (    ) \_\_\_\_\_

- b) Owner(s) mailing address(es) \_\_\_\_\_

House No. or Fire No.                      City                      State                      Zip

- c) Address of property(ies) involved \_\_\_\_\_

House No. or Fire No.                      City                      State                      Zip

- d) Tax Parcel

Number(s) \_\_\_\_\_

**7. Information on property(ies) involved:**

Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision or CSM # \_\_\_\_\_

Location \_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4, Section \_\_\_\_\_, Municipality \_\_\_\_\_

Parcel size: \_\_\_\_\_ sq. ft. or \_\_\_\_\_ acres

Current County Land Use Map Designation \_\_\_\_\_

Proposed County Land Use Map Designation \_\_\_\_\_

Date of any previous public hearings concerning this property \_\_\_\_\_

**8. The following items must accompany this application: (Submit two hardcopy sets or electronically to [Deb.Sielski@washcowisco.gov](mailto:Deb.Sielski@washcowisco.gov))**

- a) General Description of boundaries of affected area, drawn to scale or submittal of GIS/CAD files, showing:
  - a. Existing Land Use and Surrounding Land Use(s)
  - b. Shoreland, wetland, floodplain areas, rivers, streams, lakes, forested areas
  - c. Primary Environmental Corridors and Isolated Natural Resource Areas
- b) A copy of the local ordinance approving the plan amendment in the local comprehensive plan and a copy of application requesting that amendment.

More information may be requested by the Washington County Planning and Parks Department if deemed necessary to properly evaluate your request.

**9. Please note:**

- a. Either the applicant or applicant’s representative must be present at the Land Use and Planning Committee meeting to answer additional questions.
- b. Applicants will be notified of public hearing and meeting date.
- c. Contact the Planning and Parks Department about zoning and/or sanitary permits which may be required.
- d. Incomplete applications will not be accepted.
- e. All descriptions, plans, and supporting information must be submitted with the application. It is important to check the application form and information check list for the type of information that may need to be included with the application.
- f. Please be aware that Comprehensive Plan Amendment Applications may take up to 4 months to process and receive County Board approval.

I certify that the foregoing statements and information on attached maps, plans and other exhibits are true and correct to the best of my knowledge.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

**Submit this form at the Washington County Planning and Parks Department Office:**

Washington County Planning and Parks Department  
 333 East Washington Street  
 Suite 2300  
 P. O. Box 2003  
 West Bend, WI 53095–2003  
 Phone: (262) 335-4445

.....  
**DEPARTMENT USE ONLY**

**Individual Reviewing Application** \_\_\_\_\_ **Date** \_\_\_\_\_

**Comments:**

\_\_\_\_\_  
\_\_\_\_\_

*Rev: 11/3/2020*